



# ARROYO HIGH SCHOOL

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Gabriel Flores  
Principal

Dr. Edward Zuniga  
Superintendent

March 4, 2021

Dear Parent/Guardian:

Arroyo High School (AHS) is committed to protecting the confidentiality and security of our students' information. We are writing to address a recent incident that involved the inadvertent disclosure of your student's data.

On February 18, 2021, an AHS employee inadvertently sent an email to the students in the AHS graduating class of 2021 that was intended for another recipient. The email included an attachment that contained confidential information, including AHS students' names, dates of birth, grade point average, graduation status, school identification numbers, and Statewide student identifiers. Upon prompt discovery of the disclosure, we took immediate steps to retrieve the data and prevent any further disclosures. Specifically, the District's Information Services department identified all affected students and subsequently removed the misdirected email from student inboxes. To date, we have no evidence that any information has been misused. However, out of an abundance of caution we wanted to make you aware of this incident and assure you we take it very seriously.

We understand the importance of protecting the privacy and security of students' personal information, and we regret any inconvenience or concern this incident may cause. We are committed to maintaining the privacy of our students and to help prevent something like this from happening again in the future, we will closely evaluate current practices to enhance privacy of information.

If you have any questions, please call Arroyo High School between 7:30a.m. and 4p.m. or email.

Sincerely,

Gabriel Flores  
Principal, Arroyo High School